

Dental Hygienist

Key Accountabilities & Duties	
Key Accountabilities	Key Duties
Dental Care	Provide patient care in accordance with PHCC policies / guidelines either in dental clinic or in school setting as part of the mobile dental services in schools
	Provide services as per the written treatment plan from the dentists in charge of the patient care.
	Effectively use patient information systems, updating patient records as appropriate.
	Immediately report any incident and complete the relevant documentation.
	Record any diagnosis
	Provide written information for patients relating to oral hygiene. Maintain a record of all the information / advice given to patients and their relatives.
	Document clearly and concisely plans / outcomes of patient treatment in the case notes / computerized records.
	Communicate with Dentist of the patient's treatment plan and any untoward / concerns relating to patient care.
	Ensure that the clinical environment is suitable to enhance personal concentration, eliminating interruption during procedures and following the clinical session ensure the equipment are clean and maintained in accordance with relevant health and safety legislation
	Evaluation, Monitoring, and Therapy
Update all the medical History, register any medication taken	
Approach dentists on duty for any medical compromised cases that needs medication.	
Refer patients to relevant areas as required.	
Refer patients internal/external to other health care providers and agencies as needed and according to the medical complications, which require any precaution before dental treatment.	
Monitor patient's health status during treatment.	
Provide follow up treatments for patients depending on various cases	
Remove calculus and plaque (hard and soft deposits) from surfaces of the teeth	
Applying preventive materials to the teeth (e.g., sealants and fluorides) and fissure sealants	
Educate patients appropriate oral hygiene strategies to maintain oral health; (e.g., tooth-brushing, flossing and nutritional counseling)	
Counseling patients about good nutrition and its impact on oral health	
Competently use different instruments depends on patient's health requirement and need.	
Ensure an efficient and effective use of equipment and support the budgetary requirements within the department.	
Operational Support	Respond to patient queries and complains, and assist in resolving concerns.
	Participation in oral health promotion activities within PHCC, or in the community as per organizational needs
	Attend all mandatory training sessions and ensure own professional development.

Minimum Job Requirements

Education Requirements	Degree in Dental Hygiene
Certification, license or training Requirements	CPR course certificate. QCHP License
Experience & Knowledge	3 years of experience in dentistry (except for graduates from Qatar with license from QCHP).
Skills Requirements	<ul style="list-style-type: none">• Attention to detail.• Good communication skills both verbally and in writing.• Interpersonal skills sufficient for tactfully communicating with patients.• Compassionate and sympathetic towards others.• High degree of self-discipline and motivation.• Good organizing skills together with methodical ways and planning.